



## Museum Association Member Expectations

### PURPOSE

The purpose of the Sutter County Museum Association is to fundraise for and help support the operation of the Sutter County Museum, within the parameters of its bylaws and state and federal requirements regarding non-profit organizations.

### EXPECTATIONS

Collectively, the Association will:

- Ensure effective Organization Planning.
- Be a financial steward through actively fundraising, following financial policy, and planning for long-term financial viability.
- Ensure the Museum is meeting its mission through programs, exhibits, and outreach.
- Ensure legal and ethical integrity.
- Work with the Museum staff for the benefit of the Museum.

Individual Association Members agree to:

- Attend meetings regularly; miss four or fewer meetings each calendar year, absent extraordinary circumstances.
- Read all materials in advance of meetings in order to be prepared for said meetings.
- Understand and uphold the mission of the Museum (see [Mission Statement](#)).
- Attend events and programs at the Museum, in addition to fundraisers.
- Be familiar with upcoming exhibits, programs, fundraisers, etc.
- Volunteer to serve on committees, special projects, etc.
- Be an ambassador to the community.
- Make a personal financial contribution to the Museum. Some options include:
  - Membership
  - Securing corporate sponsors
  - Obtaining items for silent auction/raffle
- Members are encouraged to take a regular volunteer shift at the Museum.

**If a member is unable to commit to and meet these expectations, they are encouraged to inform the President and/or Museum Director to discuss options, such as taking a leave of absence, or submit a written resignation.**